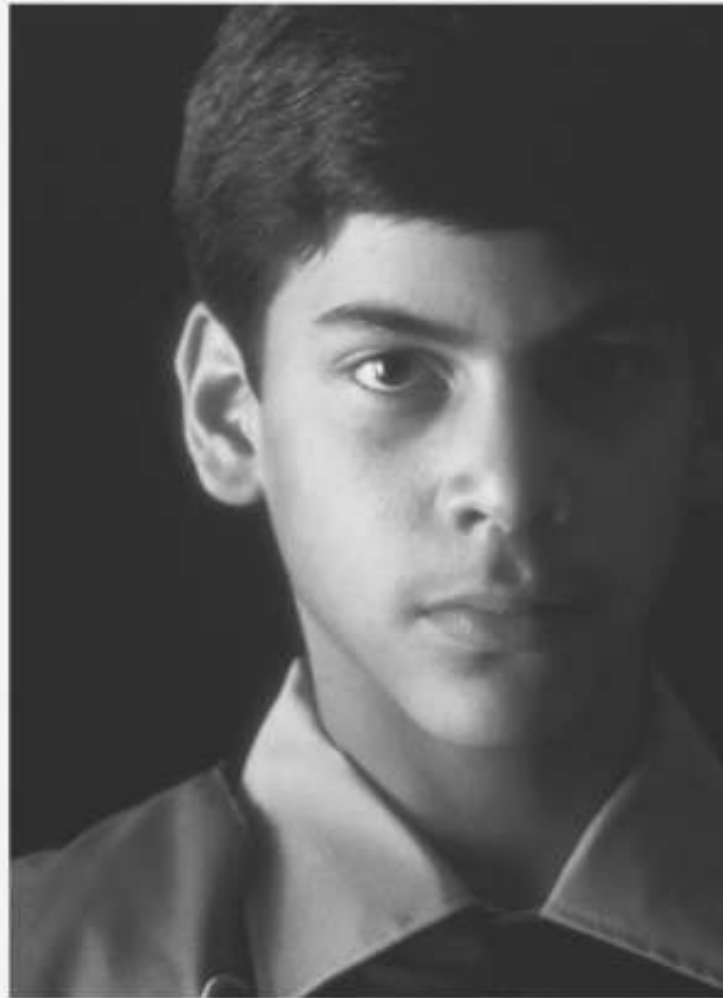




Eagle Scout Leadership Service Project Workbook



BOY SCOUTS  OF AMERICA®



Message from the Chief Scout Executive

Congratulations, Life Scout.

In attaining the rank of Life Scout, you have had the opportunity to learn and master many skills. You've hiked and camped in good and not-so-good weather. You've learned to take care of yourself and others in the out-of-doors, as well as in your home community.

Before you now is the opportunity to master yet another set of skills. These skills are encompassed in the requirements for the rank of Eagle Scout. One of these requirements is your demonstration of leadership skills. You do so by planning and carrying out an Eagle Scout leadership service project.

This Eagle Scout Leadership Service Project Workbook will help you meet this requirement. You will use this workbook to plan, receive the necessary approvals, carry out, and then report on the completion of your project.

After completing your project and all the other requirements for the rank of Eagle Scout, complete the following steps:

1. Review the Eagle Scout Rank Application. Note that you will need to list references of people who will speak on your behalf. You will also need to prepare a statement about yourself.
2. Fill out the Eagle Scout Rank Application. Ask your unit leader and/or unit advancement committee person to assist you.
3. Secure the signatures of your unit leader and unit committee chairman. Their signatures indicate approval and recommendation by your unit.
4. Submit your Eagle Scout Rank Application and the statement about yourself with your Leadership Service Project Workbook to your local council service center.

The contents of your application will be certified and the references you have listed will be contacted. After certification and reference verification, you will be contacted by the Eagle Scout board of review chairman, who will set your board of review date.

Eagle Scouts are recognized as a group of men who are outstanding in all that Scouting represents. I encourage you to become a member of this elite group.

Sincerely,
Robert J. Mazzuca
Chief Scout Executive

Eagle Scout Leadership Service Project Workbook



Scout's name

Address

Telephone No.

Date of birth

E-mail (optional)

Unit No.

District

Local council

Unit leader's name

Address

Telephone No.

Unit advancement committee person's name

Address

Telephone No.

Your Eagle Scout Leadership Service Project

How to Start

You have earned the Life Scout rank and are ready to begin your Eagle Scout leadership service project. This workbook will help you plan and record your progress and complete and submit a final report.

The Requirement

As stated in the *Boy Scout Handbook*: While a Life Scout, plan, develop, and give leadership to others in a service project helpful to your religious institution, school, or your community. (The project should benefit an organization other than the BSA.) The project plan must be approved by the organization benefiting from the effort, your unit leader (Scoutmaster, Varsity Scout Coach, Venturing crew Advisor), unit committee, and by the council or district advancement committee before you start. You must use the Eagle Scout Leadership Service Project Workbook, No. 18-927E, or this online equivalent, in meeting this requirement.

Originality

Does the leadership service project for Eagle have to be original, perhaps something you dream up that has never been done before? The answer: No, but it certainly could be. You may pick a project that has been done before, but you must accept responsibility for planning, directing, and following through to its successful completion.

Limitations

Routine labor (a job or service normally rendered) should not be considered. Work involving council property or other BSA activity is not permitted. The project also may not be performed for a business or an individual, be of a commercial nature, or be a fund-raiser. (*Fund-raising is permitted only for securing materials or supplies needed to carry out your project.*)

Size

How big a project is required? There are no specific requirements, as long as the project is helpful to a religious institution, school, or community. The amount of time spent by you in planning your project and the actual working time spent in carrying out the project should be as much as is necessary for you to demonstrate your leadership of others.

Examples

A look at some projects other Scouts have done for their Eagle Scout Award illustrates that your project can be to construct something or can be to render a service. Scouts have

- Made trays to fasten to wheelchairs for veterans with disabilities at a Veterans Administration hospital.
- Collected used books and distributed them to people in the community who wanted and needed, but could not afford, books.
- Built a sturdy footbridge across a brook to make a safe shortcut for children between their homes and school.
- Collected and repaired used toys and gave them to a home for children with disabilities.
- Organized and operated a bicycle safety campaign. This involved a written safety test, equipment safety check, and a skills contest in a bike rodeo.
- Surveyed the remains of an old Spanish mission and prepared an accurate map relating it to the present church.
- Built a “tot lot” in a big city neighborhood and set up a schedule for Boy Scouts to help run it.
- Set up a community study center for children who needed a place to do schoolwork.
- Trained fellow students as audiovisual aides for their school. Arranged for more than 200 hours of audiovisual work.
- Prepared plans for a footbridge on a trail in a national forest. Worked with rangers to learn the skills necessary to build the structure, gathered materials and tools, and then directed a Scout work group to do the construction.

Approvals

Before You Start

The project plan must be reviewed and approved by the beneficiary of the project, your unit leader, the unit committee, and the council or district advancement committee before the project is started.

The following questions must be answered before giving this approval:

- What is the project you are planning?
- Who will benefit from the project?
- How will they benefit?
- What representative of the project’s beneficiary will be contacted for guidance in planning the project?
- What are the project planning details?

Remember, the project must be approved before you begin, so make sure all signatures have been secured before you start the project. You must be a Life Scout before you begin an Eagle Scout leadership service project.

After Completion

Although your project was preapproved by the project's beneficiary, your unit leader, the unit committee, and the council or district advancement committee before it was begun, the Eagle Scout board of review must approve the manner in which it was carried out. The following must be answered:

- In what ways did you demonstrate leadership of others?
- Give examples of how you directed the project rather than doing the work yourself.
- In what way did the religious institution, school, or community group benefit from the project?
- Did the project follow the plan?
- If changes to the plan were made, explain why the changes were necessary.

Filling Out the Form

As you plan and carry out your leadership service project, use this workbook to record your plans and progress. Remember that others will be reading these pages. You should print, type, or write legibly using black or blue ink. Complete the form on a computer if you have access to an electronic version. You may add as many pages as needed to thoroughly complete the workbook.

National Eagle Scout Association

The National Eagle Scout Association was created in 1972 with the express purpose of bringing together Eagle Scouts of all ages so that they may be of greater service to themselves, their local councils, and their communities, thereby conserving and developing the human resources potential represented by those who hold Scouting's highest rank.

When you receive your Eagle badge, you will be eligible for membership in this elite association. You should give it serious consideration. Applications are available from your local council service center.

Project Description

Describe the project you plan to do.

(This box may be adjusted to fit your description.)

What group will benefit from the project?

Name of religious institution, school, or community

Telephone No.

Street address

City

State

Zip code

My project will be of benefit to the group because:

(This box may be adjusted to fit your description.)

This concept was discussed with my unit leader on:

Date

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's name

Date of meeting

Representative's title

Phone No.

Project Details

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out the project, the estimated cost of the project, and how the needed funds will be obtained. Describe any safety hazards you might face, and explain how you will ensure the safety of those carrying out the project.

If appropriate, include photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

(This box may be adjusted to fit your description.)

“Before” Photographs

Approval Signatures for Project Plan

Project plans were reviewed and approved by:

_____	_____	_____	_____
Religious institution, school, or community representative	Date	Scoutmaster/Coach/Advisor	Date
_____	_____	_____	_____
Unit committee member	Date	Council or district advancement committee member	Date

Important Note: You may proceed with your leadership service project only when you have:

- Completed all the above mentioned planning details
- Shared the project plans with the appropriate persons
- Obtained approval from the appropriate persons

Changes

List any changes made to the original project plan and explain why those changes were made.

(This box may be adjusted to fit your description.)

“After” Photographs

Including photographs of your completed project (along with the “before” photographs) helps present a clearer overall understanding of your effort.

Approvals for Completed Project

Start date of project:

Completion date of project:

The project was started and has been completed since I received the Life Scout rank, and is respectfully submitted for consideration.

Applicant's signature

Date

This project was planned, developed, and carried out by the candidate.

Signature of Scoutmaster/Coach/Advisor

Date

Signature of the representative of religious institution, school, or community

Date

The 12 Steps From Life to Eagle

For Hudson Valley Council Troops, please refer to the *Hudson Valley Guide to Advancement to Eagle* for details on the Eagle Scout process.